SHS-SPTC Minutes

Tuesday, April 3, 2018

7:00 pm, Room D127

In Attendance: Shawna Becene, Perry Wilson, Andrea Connaughton, Christel Rooney, Sean Robotham, and Nhung Nguyen.

Acknowledgements by the President

Welcome: meeting was called to order at 7:15 pm

Approved the minutes from March meeting

Treasury Report: Christel Rooney

Discussed cash items: School Spirit: $1,000.00 and unspent Special Projects - total $2,048.00 (1,000.00 unspent of current year and 1,048 unspent for prior year).

* School Spirit fund should be spent and benefit schoolwide
* SPTC members suggested spending unspent Special Project fund on staff appreciation. Need to confirm total number of school staffs. SPTC committee favored to purchase a gift card for each school staff member.

Committee Reports:

1. Beautification (Angela Gomez-Nieto) - clean up during spring break week if can access to school yard during that week.
2. Communication (Sean Robatham) – No report
3. Directory (Kathy Colpitts & Martha Hillimeir) – No Report
4. Hospitality (Susan Hoffman & Heather Bobinski) – No report
5. Junior Celebrations (Roni Grossman and Stacie Windisch) - No report
6. Senior Celebrations & Senior Breakfast (Michelle Weathers & Valerie Barket) – No report
7. Special Project Fund (Andrea Connaughton) – No New requests

New Business:

Discuss roles and responsibilities documents. Perry Wilson, VP, presented the board member job descriptions. Board members will provide feedback on the role descriptions if any changes needed. Each Board member keeps a binder with job description and other document related to their roles. These documents will help new board members to pick up on their tasks.

Old Business:

1. SPTC website development: Shawna Becene had started designing the website. SPTC is still looking for parent volunteer to complete and maintain the website. Membership payments and donation can be made through the website. SPTC also explores the possibility of online directory through this website.
2. Teacher Wellness Appreciation event, May 8th from 10:30 AM to 1:00 PM. There will be massage chairs and massage therapists, hand-massage therapists, healthy food and drink and gift bags, etc.

Meeting ended at 8:10 pm

Next meeting May 2, 2018